

# iPOS e-Procurement Solution for Infor SunSystems

iPOS is a purchasing tool designed for Infor SunSystems users who want to minimise the cost of purchasing and deliver measurable 'bottom line' savings to the organisation.

The iPOS eProcurement Solution provides the overall purchase lifecycle from initial request to authorised invoicing. It is the only product built exclusively for Infor SunSystems. It offers exceptional business benefits with the lowest cost of ownership of any procurement solution for Infor SunSystems. iPOS users are released from the obstructions of paper-based requisitioning and approval. Managers get better visibility of costs from requisition to payment. Overall, there are currently multiple sites in 18 countries with over 15,000 users.

## On the web

iPOS browser-based system is an easy-to-use friendly environment for all users anywhere in your organisation. iPOS is fully integrated with Infor SunSystems. It automatically comprises online reference data, and the ledger in real-time to ensure a requisition won't exceed its budget.

## Visibility

iPOS procurement system brings better visibility, control to managers, consistency and predictability to employees. iPOS Purchase Invoice Automation with its flexible routing options reduces the tracking of 'lost' invoices, late payment penalties and physical storage space and costs.

## Catalogs

You can group items into static catalogue as per your need. Or, you can choose the option to fill your shopping basket from multiple approved supplier websites via punch out catalogue.

## Contracting

iPOS offers you several types of contracts. Whether you need to consolidate repetitive small purchases from a single supplier, or you prefer a contract to purchase any item/quantity combination with only an amount restriction. Contracts offer you better clarity, smarter negotiation and cost savings.

*"Since implementing iPOS, we've significantly reduced the labor intensive need for scanning and manually routing invoices to various department for approval. We now have 99% of our vendors and suppliers sending us electronic invoices. And with the mobile functionality enabled, I can approve invoices from my mobile phone while away from the office."*

**Marek Jendrej**  
Director of Finance  
Toyota Material Handling



## Requisitions

Get your end-users, branch offices and approvers on-line to take advantage of self-service procurement. iPOS's simplicity and intuitive design empower your end- users to take advantage of on-line requisitioning.

## Approvals

iPOS as your e-procurement is the multi-layer approval matrices on the hierarchical level at different stages of procurement cycle.

Based on rules you pre-define, iPOS will automatically route requisitions to the relevant approver/s via e-mail. Approval can happen at the requisition stage, the invoice stage, or both. Up to six approval levels, you have wide range of approvers inside the e-procurement.

## Purchase Orders

iPOS allows for processing many types of orders and recording receipt transactions for goods or services delivered, all through the internet. The order processing meets the requirements of an enterprise and distributed organization with various buying groups.

## Invoicing

Supplier invoices, quantities and costs are matched to the Purchase Order values and Receiving records to create an approved payment voucher for Accounts Payable. Both full and partial payments are permitted. Real time integration with SunSystems ensures budgeting checking is always correct and protects against duplicate invoice processing.

## Receipting

The goods receipting process can be set as mandatory or optional and it can be used for acknowledging the receipt of goods and services. iPOS permits the receiver to receipt goods not ordered.

## Notifications

Automatic notifications are sent to users by email or alerts about the status of their requests. There is a possibility of automatic escalation of actions identified as outstanding to avoid time wasting.

## Reporting

There is wide range of reports available in iPOS, including the possibility of creation completely customized ones, with the ability to designate the report formats according to your needs.

## Technology

Supported by Microsoft Edge, Google Chrome, Internet Explorer, iOS and Android, you would need only internet connection.

## About LLP Group

LLP Group provides business consulting and software services to local and international companies throughout Europe, North America and Mexico.

LLP is a reseller of Infor SunSystems, HxGN EAM, Infor EPM, Microsoft Dynamics 365, [expense@work](mailto:expense@work), [forms@work](mailto:forms@work) and [time@work](mailto:time@work).

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