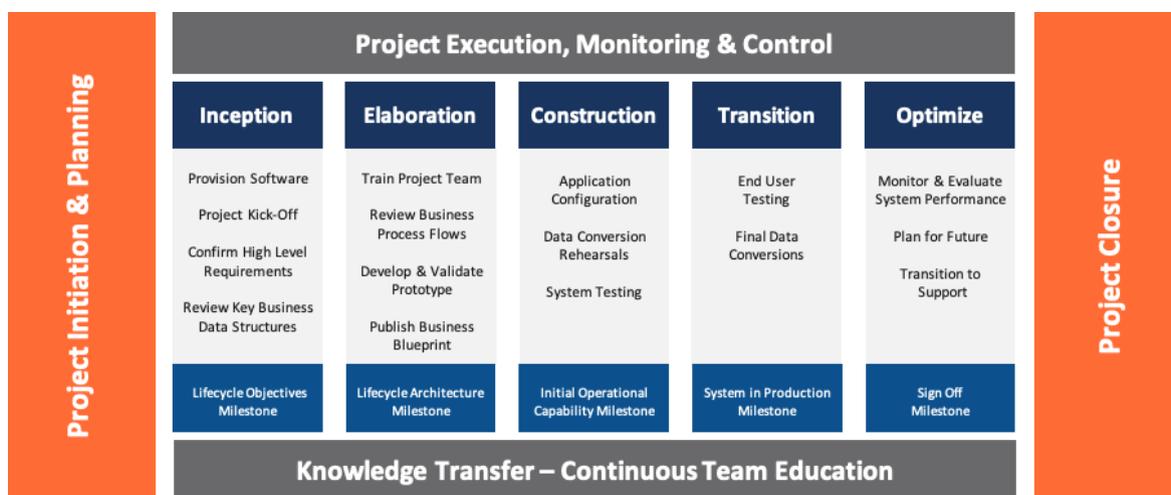# Implementation method

Our project delivery method can be considered a hybrid-relying heavily on the Agile Methodology and the Infor Deployment Methodology—and is built upon collaboration with our clients at every step of the process. Assumptions and ideas are tested through a series of iterations rather than a big bang or waterfall approach. This allows us to deploy quickly and reliably, anywhere in the world and accelerate time to value while minimizing risk. The result is a cost-effective and easily supported deployment that maximizes the long-term value of your investment.

Every implementation starts with **Project Initiation and Planning** where we work with you to identify your business goals and develop a project schedule with key sponsors, stakeholders, and end users to deliver the most from your chosen software solution. We then follow a proven five-step process:

- **Inception** - we confirm project objectives and scope, define the organizational deployment strategy, refine the business requirements, engage in process modelling, identify the necessary supporting documents, and begin training the project team.

- **Elaboration** - we work together to define the project strategy, build a prototype, perform a gap analysis, produce a system blueprint, and kick off data action labs.

- **Construction** – we configure the application, design, and implement custom components, perform unit, integration and system testing, and begin the formal process of end user training.

- **Transition** – we work with your project team to perform user acceptance testing, solution performance testing, and final data conversions before moving to go live status.

- **Optimization** – we remain with you during this critical phase to monitor and evaluate system performance, conduct optimization workshops, define future opportunities, and transition your team from implementation to support.

Throughout the solution implementation process, from the Initiation Phase to Project Closure, there is a gradual transfer of knowledge and ownership from LLP Group consultants to the Client project team until the members of the project team become the drivers and champions of the new system and business processes.

We use a variety of project management and collaboration tools to help project team members stay on track, track issues, present a project dashboard, as well as provide a centralized Client repository for all project related documentation. The Client repository eliminates the need to send documents through emails and minimizes the likelihood of multiple versions being circulated so everybody sees the latest version without delay. Automatic notifications are sent to relevant team members when new versions available. At the end of the implementation, the complete and up-to-date documentation can be easily downloaded and archived.

Contact us for more information.

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